

Fiscal Finance

Getting Started Guide

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Fiscal Finance

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Installation

Installing Fiscal Finance is easy.

Step One

Downloads

Just download the latest install file from our web site www.fiscal.com.au.

Locate the install file (ffinst.exe) on your hard drive and double click on it to start the installation.

From a CD

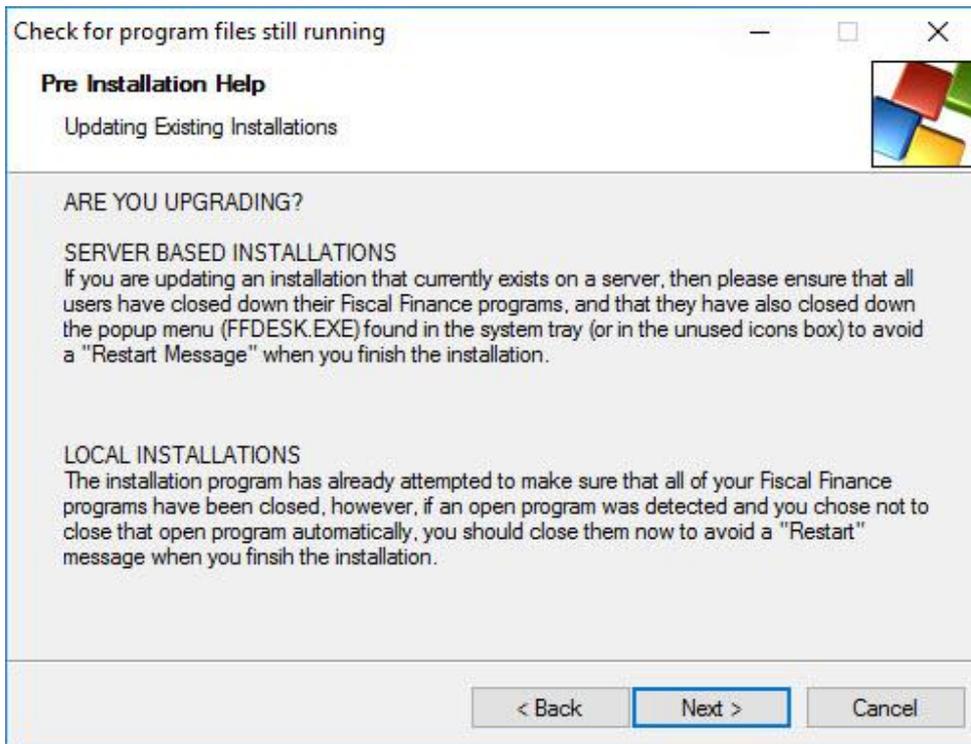
Place the installation CD in your CD/DVD Drive and it should fire up by itself, or locate the file ffinst.exe on the CD.

Step Two

Run the installation program and complete the various prompts until finished.



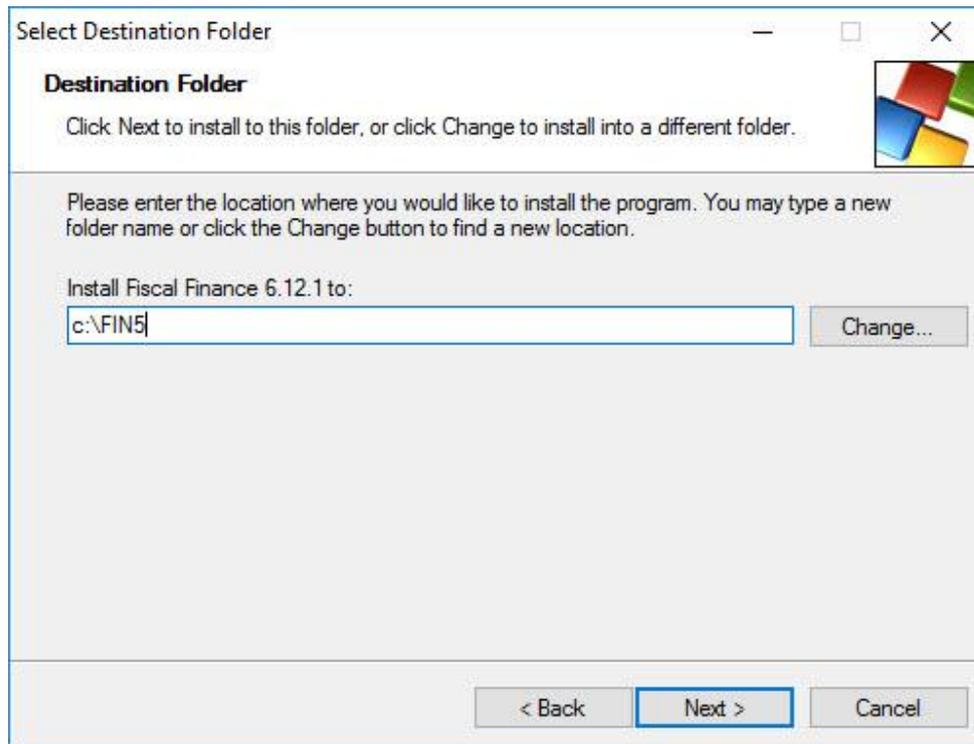
Getting Started Guide



Pre Installation Help

To avoid a "restart computer" message when upgrading Fiscal Finance, make sure all Fiscal Finance files are closed before installation, especially the file FFDESK.EXE (the system tray menu). This message does not apply to new installations.

Getting Started Guide



Destination

The destination path will be sought from any previous installation, and if not previously installed then it will default to C:\FIN5. For server installations you can use both drive letters and UNC script addresses.

Windows XP / Vista / Windows 7 / Windows 8 / Windows 10

It should be noted that the windows standard for installation states that application files should go into the Program Files folder, and the data in one of a number of other accessible folders like My Documents. This is to satisfy the UAC requirements to avoid getting "Are You Sure" messages.

This standard can cause a number of problems with network situations, where users are unable to access certain "recommended" locations.

We continue to recommend installing Fiscal Finance into a separate folder like FIN5, and keep the data in sub folders that the installation program creates for you. You can change the data location, however, we recommend seeking the advice of your IT specialist before doing so, to ensure that permissions are set up correctly.

Getting Started Guide

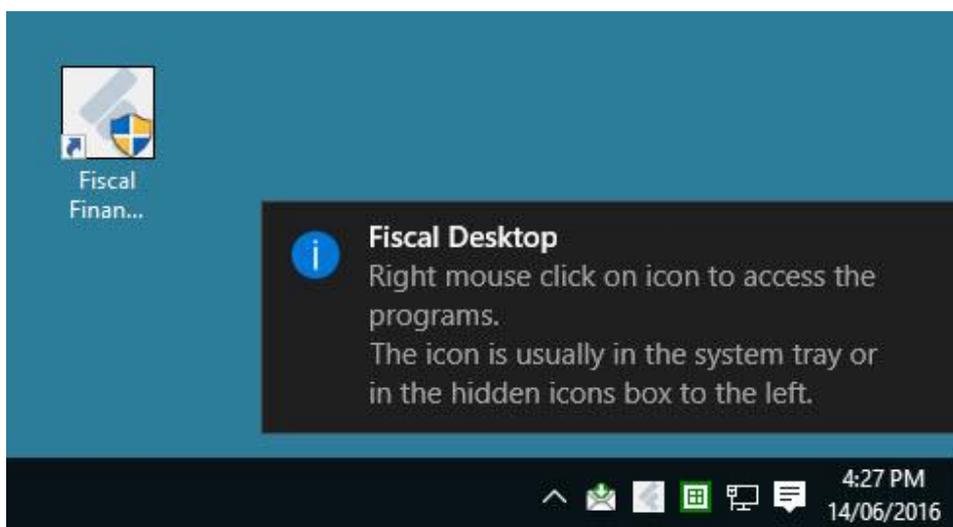


Desktop Menu Utility

At the conclusion of the installation process, you will be asked if you wish to start the Fiscal Finance Desktop Utility.

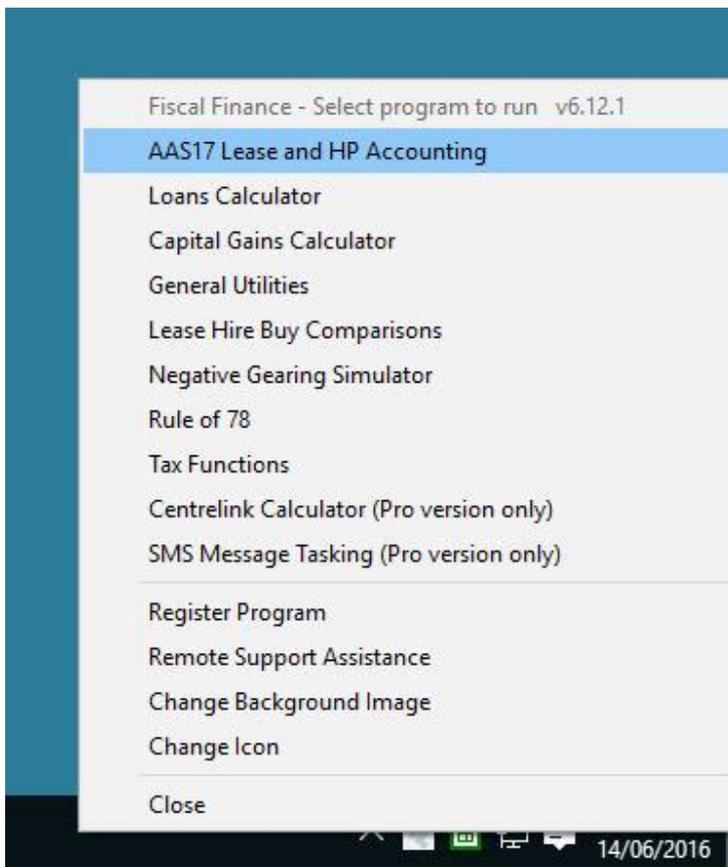
This places an icon in your system tray that activates a menu, when you right mouse click on it.

This menu allows you to access the various modules, and registration details. Not all of the menu items may be accessible depending on the product and level you have acquired.



Getting Started Guide

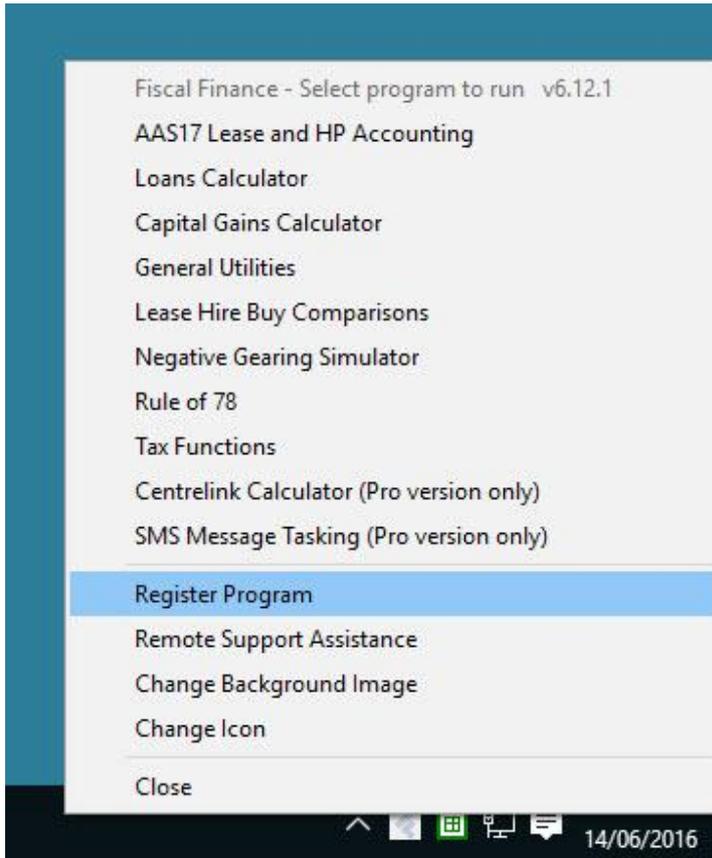
Right mouse click on the Fiscal Finance Desktop icon in the system tray (sometimes it is located in the hidden icons section) and then left mouse click any of the menu items to access it. Some items are available only in the pro edition of the software.



Registration

Registration can be achieved in one of 2 ways.

- A. Using the activation button
- B. Using an xml file provided by Fiscal Software



Getting Started Guide

Start by accessing the registration window by using either the menu located in the system tray, or from within each program, under the Help menu.

The following window should appear.

Register Program

REGISTER PROGRAM

Current Expiry Date - 21/05/2017
Licenced number of Users 999
Product: Fiscal Finance Pro

1. Automatic Option (Recommended)
Enter your company name and serial number as per your invoice or registration email then click on "Activate Your Program" to register the program

Company Name:
Serial Number:

2. The XML file Option (if option one fails)
Save the xml file you received by email, and use the "Locate your registration xml file" button to retrieve it and register the program

Please note that XML files have a limited life span. You can request a new file at any time by contacting Fiscal Software.

Company Name and Serial Number

Enter your company name. This is found on all documentation from us, as either the name to which correspondence is sent to, or the registered name found on the license information that we email to you.

This field should be in uppercase. Avoid copy and pasting in this field as this can sometimes provide an incorrect value to the registration server.

Enter your serial number also found in the registration email we send to you.

You can then proceed to press the Activate Your Program button.

A confirmation message window will open, and depending on success or failure, an addition window may open offering more information.

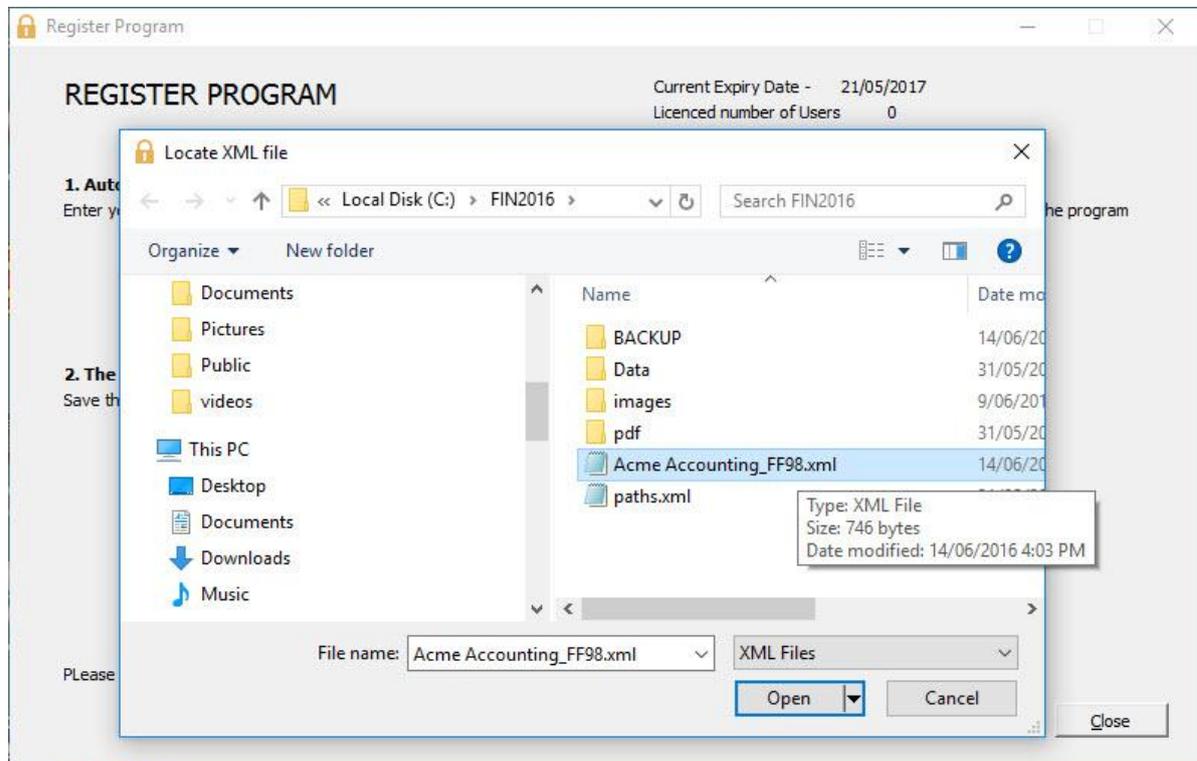
XML file activation

After your purchase or renewal of Fiscal Finance, you will receive a registration information email from us. It includes a download link to be able to obtain a copy of the software, and it will also come with a XML file attached to it. This file may help you activate the program. SAVE this xml to somewhere accessible, like your desktop or a

Getting Started Guide

folder that you will remember.

Click on the Locate your registration xml file button. Navigate to the place you saved your XML file and double click on it.



Once again you will be told if the activation was successful or not. The licence period is noted at the top of the registration window.

NB. In some cases when using the xml file option, the activation may fail on the first attempt. Just try it a second time and it should be successful.

Support

Fiscal Finance supports all of its products, and takes pride in maintaining a fast and efficient service.

If you find that there is a problem with any of your programs operation or the installation, please feel free to make contact with Fiscal Software.

If it is a technical issue you may either email us, use our web based "contact us" form, or phone us for assistance.

For matters relating to the programs operation, we suggest reading the FAQ page on our web site, view the on line tutorials, and if that does not solve your issue, then make contact with us so that we can be of assistance.

We can now also offer free remote support assistance using Teamviewer. Your installation includes a copy of the Teamviewer access program. You should ring first to organize remote support.

Contact Us

You can contact Fiscal Software in a number of ways

Email	info@fiscal.com.au	
Web Site	www.fiscal.com.au	includes a "Contact Us" form
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